



CEIAG Programme



Activity	Delivered by	Routes 19	Pathway 1	Pathway 2	Pathway 3
Weekly Work experience	Local employers & community organisations	✓	✓	✓	✓
Online Learning Modules * (Appendix 1)	United Living Learning Suite	✓	✓	✓	✓
Apprenticeship Workshop	The Education People	✓	✓	✓	
Interview skills Workshops	CXK Clarion Futures Jobs and Training	✓	✓	✓	✓
Weekly Employability Lessons ** (Appendix 2)	Grow 19	✓	✓	✓	✓
Weekly PSD lessons developing personal attribute ** Appendix 2	Grow 19	✓	✓	✓	✓
Workplace Expectations Workshop	Five Acre Wood School HR Clarion House	✓	✓	✓	✓
1:1 Career Planning Advice & Guidance	CXK	✓	✓	✓	
1:1 Career / Job search advice	Clarion House	✓	✓	✓	
Employer led workshops	Maidstone Borough Council Premier Inn Clock House Farm	✓	✓	✓	✓
Apprenticeship 1:1 planning	The Education People Clarion Futures	✓	✓	✓	



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Enterprise Activities	Grow 19		✓	✓	✓
Attend Local Careers Events	Various	✓	✓	✓	
Community Involvement & volunteering	Communigrow The East Malling Centre TMBC NHS	✓		✓	✓
Community Work-related Projects	The East Malling Community Centre Hamlet Hotel St James the Great School West Malling Train Station	✓	✓	✓	✓
Supported Interviews	Grow 19	✓	✓	✓	
Jobs board	Grow 19	✓	✓	✓	✓
1:1 Personal review including Outcome Stars 3 x a year	Grow 19	✓	✓	✓	✓
Travel Training	Grow 19 KCC	✓	✓	✓	✓
Use of Online systems or Apps for learning	Snap Reader Talk to text apps QR codes CITB app	✓	✓	✓	✓



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Appendix 1

Hospitality	Horticulture & Construction	General Workplace
Food Allergies	Ladder Training	First Aid in the workplace (Employees)
Food Safety Level 1	PPE	Health and Safety for Cleaners
Food Safety Level 2	Asbestos Awareness	Manual Handling and sharps
Food Safety Level 3	COSHH	Slips, Trips and falls
Food HACCP Level 3		Spill prevention and control
		Fire Marshall

Appendix 2

Employability	PSD – Personal Attributes
<ul style="list-style-type: none"> • Interview techniques • Pre employment workshop • Applying for jobs • Apprenticeships • Careers workshops • Portfolios • Job coaching vs Tutoring • CV writing • Completing forms • Citizens Advice Bureau • Phone for work • Budgeting • Active listening • Enquiry letters 	<ul style="list-style-type: none"> • Health and safety • Grow 19 orientation – qualifications, work experience, references • Consequences (in life and in college) – planning for the long term, making a good impression • PREVENT • Adulthood and responsibility • Hygiene and Presentation –what does it say about me? • Body language and mannerisms • Online Safety • Social skills • Remote learning skills using IT • Communication and learning using IT including phones • Mental health and well-being (What to do on your day off – learner case studies) • Social skills/managing relationships • Democracy & Rights • Scams and financial fraud • Problem solving – what to do if...